

PERSON SPECIFICATION

School - St Mary's Catholic Primary School

Post - Teaching Assistant Level 3



Attributes	Essential Criteria	Evidence
Application	- Supported well in reference - Well-structured supporting statement	Application
Qualifications	- GCSE Grade C or above for English and Maths - NNEB, NVQ Level 3 or BTEC or equivalent	Application Interview Evidence
Experience	- Experience of working in different phases - Experience of working successfully and co-operating as part of a team - Detailed knowledge and understanding of safeguarding and health and safety procedures	Application Interview References
Skills and Abilities	- Good communication skills - Ability to work in consultation with others - Ability to motivate pupils - ICT Confident - Understanding of inclusion and how it works in the school setting - Effective time management - Good organisational skills - Ability to use own initiative - Ability to develop and maintain effective working relationships with pupils, parents, colleagues and senior management	Interview References Application form
Work Related Circumstances	- High standards of professionalism and integrity - Caring and sensitive attitude - Enthusiastic and committed - Willingness to undertake training and professional development - Is supportive of the Catholic ethos of the school - Good health and attendance record - Willingness to commit to the wider life of the school - Flexible and adaptable in meeting changing workloads	Application Interview References